## AUTOMATIC PAYMENT OF FUNDS TO GOLDMINE

All clients can make payment to GOLDMINE for their debit balance automatically by giving one time mandate for their bank account.

## Process to be followed

- 1) Client has to give one time mandate (HDFC Bank Mandate Form available at our offices). The signature must match with their bank account. If bank account has more than one holder, all bank account holders must sign.
- 2) GOLDMINE's bank will confirm with Client's bank for signature verification and mandate confirmation.
- 3) Mandate will be activated. (Within 5-7 days)

## Routine Process

- 1) GOLDMINE will not debit the funds automatically whenever there is debit balance.
- 2) All Subbrokers or Branch or Client will have to put request on website whenever client wishes to make payment.
- 3) GOLDMINE will go for Automatic Payment collection only based on request given by subbroker or branch or client.

All Subbrokers / Branches are requested to collect the HDFC Mandate forms from Head Office. <u>Photocopy of mandate form is not allowed.</u>