

## **BUYBACK OFFER THROUGH BACK OFFICE LOGIN**

Dear All,

Now client can tender his shares in buyback using back office login. Client can either apply through his own login or request his AP or Branch to apply on his behalf.

Client will not be able to apply in buyback, if valid POA or POA addendum is not registered with us. (Indicator will show as "False" in case of No POA addendum registered)

### **Steps to Apply**

Login in your Back office > Go to view in Buy Back Menu> Click on view for selected scrip> List of all eligible clients will be seen> Click on Apply & entre QTY then submit > Once you submit, the client will receive OTP on his registered mobile no. Enter OTP and confirm > You will receive message "Your Record is Saved" > Your bid will be placed from our end.

**Pl. note that if client is offering shares through his own login, no OTP will be required.**

**List of clients with no POA Addendum is available under pending compliances in our back office login.**

For, more details contact Ms. Pallavi on 079-26688204

Team Goldmine