Dear Associates,

## **Call Recordings**

You all are aware of maintaining the mandatory requirement of voice recordings of all orders placed by client over the phone.

In case of non-availability of call recording(s) or order placement proof(s), the penalties may be levied by the exchange(s) or by the regulatory authority shall be passed on to the respective FR.

In view of the above, we request each of you to install voice logger(s) at their premise to record all order(s) placed over the phone.

We have arranged an economical solution from a vendor for installing voice loggers as per your requirement. Pl contact Nilamben on 9825306345 for more details.